

**CLARK COUNTY**

Department of Human Resources  
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**INVITES APPLICATIONS FOR THE POSITION OF:  
SENIOR CONSTRUCTION MANAGEMENT INSPECTOR (WASTEWATER)**

Department Name: Water Reclamation  
Exam Number: 03150C

**SALARY**

\$53,539.20 - \$82,992.00 Annually

**OPENING DATE:** 06/24/09

**CLOSING DATE:** 07/09/09 05:00 PM

**ABOUT THE POSITION:**

Re-posted to increase the applicant pool.

**This is a County-wide promotional opportunity. Only permanent employees of Clark County, who have successfully completed their probationary period, are eligible to apply for this position.**

THIS RECRUITMENT MAY BE USED TO FILL TERM (LIMITED-PERMANENT) POSITIONS. THE SELECTED CANDIDATES WILL BE HIRED FOR A SPECIAL PROJECT OR DUTIES OF A LIMITED DURATION, AND BE REQUIRED TO SIGN A TERM OF EMPLOYMENT LETTER SPECIFYING CONDITIONS AND EXACT DATES OF EMPLOYMENT. THE SUCCESSFUL CANDIDATES WILL BE ELIGIBLE FOR BENEFITS DURING THE DURATION OF EMPLOYMENT.

This examination will establish a Countywide Promotional list to fill current and/or future vacancies that may occur within the next six (6) months.

**MINIMUM REQUIREMENTS****Education and Experience:**

**Equivalent to two years of college level course work in pre-engineering, construction technology or a related field AND four (4) years of full-time construction inspection experience, preferably inspecting public works projects. Experience in a field related to the work may be substituted for the education on a year-for-year basis.**

**Licensing and Certification:** Must possess a valid Nevada Class C Driver's License at time of appointment. Certain positions in certain departments may require possession of a valid ICC or other nationally recognized inspection certificate as a combination inspector and possession of one specialty certificate at time of application.

**Medical Examination:** Employment is contingent upon the results of a physical examination performed by our examining physician.

### **EXAMPLES OF DUTIES**

Provides lead direction, training and work review to a group of inspectors; organizes and assigns work, sets priorities, and follows-up to ensure coordination and completion of assigned work. Depending upon assignment, may provide input into selection, evaluation, disciplinary and other personnel matters; may sign evaluation forms and counsel employees as required. Serves as chief inspector on particularly large or complex projects. Performs on-site inspections of streets, curbs, gutters, sidewalks, driveways, catch basins, storm and sanitary sewers, traffic signals and controls, rough and fine grading and related public works projects. Reviews plans, maps, specifications, soils reports, contracts and other documents to ensure conformance with federal, state, County and industry codes and regulations; notes changes required and follows up as necessary. Interprets, explains and enforces regulations, ordinances and policies to developers, contractors, representatives of other agencies and the public; confers with County engineering and inspection staff regarding possible changes to plans and problem resolution. Inspects safety aspects of jobs in progress; ensures proper traffic control and barricading; encourages contractors to observe applicable safety rules and regulations. Checks plans, pay requests and construction documents for mathematical accuracy. Maintains logs of inspection performed; prepares periodic and special reports as required; estimates progress payments due on contracts for public works projects. Retains plans and specifications until project completion; checks "as-built" plans for completeness and accuracy. Uses a variety of engineering and survey tools and equipment; operates a County vehicle to travel to and from job sites. Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team. May perform routine field testing of construction materials.

### **PHYSICAL DEMANDS**

Mobility to work in a typical office setting, use standard office equipment and to drive a motor vehicle in order to travel to and from work sites; strength and stamina to inspect various public work projects; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, over the telephone or by radio. Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

*An Equal Opportunity Employer*

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**SENIOR CONSTRUCTION MANAGEMENT INSPECTOR (WASTEWATER) Supplemental Questionnaire**

- \* 1. **QUESTION: List all degrees received, courses, seminars, and training completed that are directly related to the position.** Use "N/A" if no answer
  
- \* 2. **QUESTION: List all certifications or licenses you currently hold that are relevant to this position.** Use "N/A" if no answer
  
- \* 3. **Complete a separate entry for each employer where your experience was obtained. Include in your answer the following information: Employer Name Position Hours Worked Dates of Employment Job Duties QUESTION: Describe in detail your professional experience inspecting construction projects for public works. Include in your answer any experience you possess with inspecting water or wastewater projects. Include your role, and the size and scope of the projects you've worked on.** [15 points] Use "N/A" if no answer
  
- \* 4. **Complete a separate entry for each employer where your experience was obtained. Include in your answer the following information: Employer Name Position Hours Worked Dates of Employment Job Duties QUESTION: Describe in detail your professional experience performing inspections in the following construction areas: civil, mechanical, electrical, instrumentation and controls.** [15 points] Use "N/A" if no answer
  
- \* 5. **Complete a separate entry for each employer where your experience was obtained. Include in your answer the following information: Employer Name Position Hours Worked Dates of Employment Job Duties QUESTION: Describe in detail your professional experience using Primavera Expedition or other document management software.** [10 points] Use "N/A" if no answer
  
- \* 6. **Complete a separate entry for each employer where your experience was obtained. Include in your answer the following information: Employer Name Position Hours Worked Dates of Employment Job Duties QUESTION: Describe in detail your professional experience reading and interpreting contract documents such as plans and specifications including in what capacity you worked with those**

**documents (plans check, contract review, etc.)** . [10 points] Use "N/A" if no answer

\* Required Question