Start the process by emailing us at: sewerlocation@cleanwaterteam.com

Be sure to include all the following:

- Developer’s company name
- E-mail subject line must read “POC Request” or “SHELL POC REQUEST”
- Parcel number (APN)
- Description of project, such as “200 room hotel,” “100 lot SFR” or “10,000 sf convenience store”
- Equivalent Residential Units (ERU) of sewer demand
- Average and peak wastewater flow rates in million gallons per day (MGD)
- For commercial and multi-family residential projects, provide a site plan

With the above information, we’ll map the location of the project and evaluate downstream sewer capacity. The District will e-mail a POC letter, checklist, exhibit and existing as-builts (shell requests will not receive as-builts) to assist with civil design.

If submitting both a POC request and a map request, please submit in two separate e-mails to reduce turnaround times.

Please email any questions to: sewerlocation@cleanwaterteam.com